

BERKS COUNTY HOUSING AUTHORITY

January 22, 2025

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

****APPROVE MINUTES OF December 18, 2024, REGULAR BOARD MEETING.**

****APPROVE CURRENT BILLS FOR THE MONTH OF December 2024 in the amount \$251,821.14**

****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF December 2024.**

VISITORS COMMENTS

CHAIRMAN'S REMARKS-

COMMITTEE REPORTS

A. Finance:

B. Personnel:

CORRESPONDENCE

PUBLIC HOUSING

A. Status Report December 2024- 13 vacancies (4 offline with extensive repairs to be completed).

HOUSING CHOICE VOUCHER PROGRAM

A. Status Report December - 475-participants /VASH Vouchers-15 (additional 8 were awarded)

MANAGEMENT PROGRAMS

A. Norman Commons- 100% Occupied

B. Tarsus Manor- 31 /33 Occupied

C. BHO- 1 vacancy 5 Occupied

D. NCHA Update

BHO UPDATE

EXECUTIVE SESSION

OLD BUSINESS

1. Acknowledgment to Mr. Miguel Ocasio, former Tenant Commissioner, for his years of service on the Board.

2. Welcome Lisa Glancy, the newly appointed Tenant Commissioner.

NEW BUSINESS

**** Motion to accept the new employee handbook with changes as noted beginning February 1, 2025, with Board President to sign Resolution 2025-01, on behalf of the Board of Commissioners.**

**** Motion to accept the employee contact for John Gerken, Property Director position for Northampton County Housing Authority, and Ann Marie Paskos, to fill the vacant Support Coordinator position for Berks County Housing Authority, with Board President to sign 5 year employment contract on behalf of BCHA.**

****Motion to change the titles of Tenant Manager and Assistant Tenant Manger to Property Director and Assistant Property Director on current employment contracts for BCHA and NCHA.**

****Motion to purchase a maintenance vehicle. Not to exceed \$35,000.00 from property management funds for the NCHA campus use.**

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting.

meeting. **ADJOURNMENT**_____ **moved to adjourn**_____ **seconded the motion. The next Board Meeting will be held on Wednesday, February 26th, 2024 @ 4:00 p.m.**

Gwen Becker is inviting you to a scheduled Zoom meeting.

Topic: January Annual Meeting and General Board Meeting

Time: Jan 22, 2025 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86089375258?pwd=8b9dsrNfuwwthc8KJW8b7NJg0WlI8W.1>

Meeting ID: 860 8937 5258

Passcode: 290323