

**BERKS COUNTY HOUSING AUTHORITY**

**July 24, 2024**

**REGULAR MEETING AGENDA**

You may attend via phone, Zoom, or at our main office.

**CALL TO ORDER**

**ROLL CALL**

**\*\*APPROVE MINUTES OF June 26, 2024, REGULAR BOARD MEETING**

**\*\*APPROVE CURRENT BILLS FOR THE MONTH OF June 2024 in the amount \$207,118.84**

**\*\*APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF June 2024.**

**VISITORS COMMENTS**

**CHAIRMAN'S REMARKS**

**COMMITTEE REPORTS**

- A. Finance:
- B. Personnel: Salary Comparison study almost complete, several openings for maintenance technicians, possible part-time janitor position candidate, finalizing updates on the employee handbook. Procurement training to be held on July 30<sup>th</sup>.

**CORRESPONDENCE** – Right to Know request from “Open The Books”.

**PUBLIC HOUSING**

- A. Status Report June 2024- 10 vacancies

**HOUSING CHOICE VOUCHER PROGRAM**

- A. Status Report June 2024- 498 participants/ VASH Vouchers- 15

**MANAGEMENT PROGRAMS**

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 32 /33 Occupied
- C. NCHA Update – 504 reasonable accommodations complaint was received.

**BHO UPDATE**

**EXECUTIVE SESSION**

**OLD BUSINESS**

- 1. Update on Credit Union Analysis and recommendation.

**NEW BUSINESS**

- 1. \*\*Motion to approve the Executive Director, Gwen Didden, to attend the NAHRO Conference, with the focus on Executive Director Boot Camp, in Orlando Florida September 23-28<sup>th</sup>, with the cost not to exceed \$2,500.00 (split costs with NCHA).

Items marked with \*\* are items for which there may or will be deliberation or official action taken at the meeting. **ADJOURNMENT\_\_\_\_\_ moved to adjourn\_\_\_\_\_ seconded the motion. The next Board Meeting will be held on Wednesday, August 28th, 2024 @ 4:00 p.m.**

**Topic: July Board Meeting**

**Time: Jul 24, 2024, 04:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87882148753?pwd=j6wthorIPuQWAeboLkka0V4ZMvlZDQ.1>**

**Meeting ID: 878 8214 8753**

**Passcode: 259792**

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