

BERKS COUNTY HOUSING AUTHORITY

March 27, 2024

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

****APPROVE MINUTES OF February 28, 2024, REGULAR BOARD MEETING**

****APPROVE CURRENT BILLS FOR THE MONTH OF February 2024 in the amount \$341,498.14**

****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF February 2024.**

VISITORS COMMENTS

CHAIRMAN'S REMARKS

COMMITTEE REPORTS

- A. Finance: Budget Discussion for program year 2024/25
- B. Personnel: - 3% raises, addition of short-term disability insurance for staff, addition of new maintenance staff for Berks campus.

CORRESPONDENCE – Email from Kevin Gilmor- HUD

PUBLIC HOUSING

- A. Status Report February 2024- 5 vacancies

HOUSING CHOICE VOUCHER PROGRAM

- A. Status Report February 502 participants /VASH Vouchers- 15

MANAGEMENT PROGRAMS

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 33 /33 Occupied
- C. NCHA Update

BHO UPDATE

EXECUTIVE SESSION

OLD BUSINESS

NEW BUSINESS

1. **Move to approve the Budget for 2024/25 as presented and authorize the Board President to sign the Resolution 2024-01 for HUD on behalf of the Authority and Commissioners.
2. **Move to approve Resolution 2024-02 as presented to write off \$23,580.37 for 2023/24, in bad debt resulting from tenant unpaid balances and authorize the Board President to sign the resolution for HUD on behalf of the Authority and Commissioners.
3. **Move to approve to renew insurance policies through Brown and Brown in the amount of \$69,809 .00 for the 2024-25 program year.
4. **Move to approve Shank Door to replace the fire door and panic bar at Laurel Court Apartments in the amount of \$4,020.00.
5. Discuss a cooperation agreement between BCHA and Members First Credit Union to allow the MFCU staff to assist tenants and staff with financial education services.

6. Review of Board Ethics Policy and notice of receipt of PA state ethics financial statements.

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting. **ADJOURNMENT_____ moved to adjourn_____ seconded the motion. The next Board Meeting will be held on Wednesday, April 24, 2024 @ 4:00 p.m.**

Topic: March Board Meeting

Time: Mar 27, 2024 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88202608773?pwd=VHISK0lhZFJzRG1TRm0wS1Vzb1FVdz09>

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